



McLaughlin School District 15-2

P.O. Box 880 • McLaughlin, SD 57642

Instill a passion for learning in ourselves, our children, and our community

CLASSIFIED – Employment Application

Applicant Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Home Phone: _____ Alternate Phone: _____

E-mail Address: _____

Social Security Number or Government ID: _____

Position You Are Applying For: _____

Are you a citizen of the United States? Yes No If No, are you authorized to work in the U.S.? Yes No
If Yes, when can you start in the U.S.?

Have you ever worked for McLaughlin? Yes No

Have you even been convicted of a felony? Yes No If Yes, please explain _____

Education

Please list formal education beginning with the most recent. Include High School, College, Vocational, and other training. If you need more space for Education listings, please fill in and print out more copies of this section.

School: _____

School Address: _____

From _____ To: _____

Degree: Yes No Date Granted: _____

School: _____

School Address: _____

From _____ To: _____

Degree: Yes No Date Granted: _____

School: _____

School Address: _____

From _____ To: _____

Degree: Yes No Date Granted: _____

Education (Continued)

Other Educational Information: _____

Course/Activity Certifications:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____

Administration/Teaching/Other Work Experience

Begin with your current or most recent position. List each promotion as a separate job. Include Paid and verifiable non-paid experience, including military service. Be as accurate and complete as possible, especially in describing the duties of each position. If you need more work experience space, please fill in and print out more copies of this section.

Total Years of Experience: _____

Name & Location of School: _____

Dates of Job: _____

Job Title: _____

Superintendent/Principal: _____

Total Years of Experience: _____

Name & Location of School: _____

Dates of Job: _____

Job Title: _____

Superintendent/Principal: _____

Total Years of Experience: _____

Name & Location of School: _____

Dates of Job: _____

Job Title: _____

Superintendent/Principal: _____

References

May we contact your current employer for a reference? Yes No

Please list three professional references, qualified to answer questions concerning your qualifications for employment.

1. Full Name: _____

Relationship _____

Company: _____

Company Address: _____

Company Phone: _____

2. Full Name: _____

Relationship _____

Company: _____

Company Address: _____

Company Phone: _____

3. Full Name: _____

Relationship _____

Company: _____

Company Address: _____

Company Phone: _____

Personal Information

Use this space for additional information about yourself, listing additional training skills that you feel would be applicable to the position you are applying for:

AUTHORIZATION

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL. I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN THE EDUCATIONAL INSTITUTIONS, EMPLOYERS, LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION. I ALSO UNDERSTAND THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE..

I HAVE READ THE ABOVE AND UNDERSTAND: YES NO

Signature: _____

Date _____